



18 Month Full Time Occupational Certificate Cook 2023



CHEFMLK SCHOOL OF COOKING

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Introduction

ChefMLK School of Cooking was established by Chef Martin Kobald as a medium to share his passion for Food and the Culinary Industry with Trainee Chefs and Cooks.

ChefMLK School of Cooking is based in Glen Marais, Kempton Park and accessible by both public and private transport.

ChefMLK School of Cooking is a private Training Provider and do not offer subsidized training or bursaries. Our focus is on quality, hands-on training with **small groups** (maximum 12) of Trainees who receive personal attention from our competent lecturers. *Trainees cook an extensive range of recipes individually in every course.*

The various courses offered by a multitude of training providers can be confusing. What is key is to not only compare prices, but to ask if you are getting value for your money.

What does ChefMLK School of Cooking include in our Occupational Certificate: Cook course fee?

- British Highfield Qualifications Level 2 Diploma for Professional Cooks (RQF)
- Basic First Aid Certificate (accredited and valid for 3 years)
- Basic Fire Fighting Certificate (accredited and valid for 2 years)
- Chef uniform items - 3 x jackets, 2 x trousers, 3 x aprons, 2 x beanies, 2 x neck ties, 1 x golf shirt and 1 pair of safety shoes
- Basic knife set and knife bag
- The South African Professional Chef Study Guide series (4 books)
- The South African Professional Chef Work Book series (2 books)
- Work experience Log Books (2 books)
- ChefMLK Practical Recipe file
- All practical class ingredients (over 130 recipes prepared in this course)
- ChefMLK Resource file
- QCTO Portfolio file
- Highfield Qualifications electronic portfolio
- South African Chefs' Association membership (1 year)
- SA Culinary and Hospitality Educators Forum membership (1 year)
- Basic on-site First Aid provided by ChefMLK Staff
- Complimentary tea and coffee station

Total course fee for 2023 Intake:

R112 727-78 (incl. VAT)

Group A: 30 January 2023 until June 2024

Group B: To be confirmed

Accreditation

ChefMLK School of Cooking is accredited by the QCTO (SDP01190618-1682 / 310321-1216), Highfield Qualifications (Centre Number: 21162) and City & Guilds International (Centre Number: 848483).

We also hold a World Association of Chefs Societies Recognition of Quality Culinary Education award and are Training Provider members of both SACHEF and SA Chefs.

What qualifications do ChefMLK School of Cooking offer?

Eighteen Month Full Time Occupational Certificate: Cook

Many employers require job applicants to have Grade 12 and we highly recommend our applicants to have Grade 12 or National Senior Certificate, a Senior National Certificate or a National Certificate (Vocational) with Mathematics and English.

The Occupational Certificate: Cook has been developed under supervision of the Quality Council for Trades and Occupations (QCTO).

ChefMLK School of Cooking offer Trainee Chefs the opportunity to register for an eighteen month course which will meet the qualification requirements of the QCTO. Included is the Highfield Qualifications Level 2 Diploma for Professional Cooks. The Highfield qualifications sits on the Regulated Qualifications Framework (RQF) in Britain.

(Note: A National Occupational Trade Test will have to be passed before formally qualifying as a Cook.)

The qualification requires both academic and practical work experience modules to be completed in the eighteen months of study. This means that a Trainee Chef will spend a considerable time actively gaining practical work experience in reputable establishments, when not attending lectures at ChefMLK School of Cooking. These placement periods are arranged and monitored by ChefMLK School of Cooking lecturers with a network of professional partners.

Three Year Full Time Occupational Certificate: Chef

ChefMLK School of Cooking offer Trainee Chefs the opportunity to register for a three-year course which will meet the qualification requirements for the QCTO *Occupational Certificate: Chef* as well as the Highfield Qualifications Level 2 Diploma for Professional Cooks and Level 3 Diploma for Professional Chefs.

**Further information about this course is available upon request.*

Eleven Week Full Time Highfield Kitchen Assistant Certificate

Nine month Full Time Highfield Professional Cook Diploma

**Further information about these courses are available upon request.*

How are our full-time courses presented?

School-based training

Trainees attend lectures and practical classes with demonstrations done by lecturers who cook with the Trainees. Assessments are conducted throughout courses.

Classes are presented daily from Monday through to Friday (*except on Public Holidays*) from 09h00 until 16h00. Class times may vary dependent on scheduled activities.

Trainees participate in applying the principles of Kitchen Management at the School. This includes the daily maintenance of a professional and clean School environment, ranging across all kitchens, lecture rooms, storerooms, fridges and freezers as well as public areas.

Practical Industry Placement and monitoring (for Occupational Trade Qualifications only)

ChefMLK School of Cooking lecturers arrange industry placements for Trainees to meet the practical work requirements as specified in the qualifications. Lecturers meet monthly with the Trainees to monitor

logbooks and assist with any queries. These visits ensure continued educational endeavour by the Trainees and accessibility to ChefMLK School of Cooking. When in Placement, Trainees will be subject to the rules of the establishments and will work shifts as allocated, including evenings, week-ends and Public Holidays.

**Note: Trainees are not paid by establishments during placements as this forms part of the curriculum.*

ChefMLK Events and Functions

Trainees are at times required to participate in function preparation, set-up, hosting and break-down. This offers the Trainee the opportunity to gain hands-on experience under the guidance of ChefMLK Chefs and serves as additional evidence for portfolio purposes.

Curriculum Overview

ChefMLK School of Cooking uses a range of suitable study guides, materials, visual aids and excursions to address the Knowledge, Practical and Workplace requirements as set out by both the QCTO as well as the Highfield Qualifications curricula.

** Detailed curriculum information and schedules will be available upon further enquiry.*

School Governance

All Trainees are expected to comply with School Code of Conduct requirements, which include disciplinary codes, liability indemnification, Health and Safety procedures, etc.

** Information in this regard will be available upon further enquiry.*

Course schedule

Below is an overview of the 2023 eighteen Month Group A course intake:

Group A

KITCHEN ASSISTANT AND COOK COURSES 2023 TO 2024		QCTO CHEF COURSE ONLY 2024 TO 2026
MODULE 1 (2023)		MODULE 6 (2024)
CAMPUS: 30/01 UNTIL 14/04 (55 days)	QCTO & HIGHFIELD COOK / KITCHEN ASSISTANT COURSE	HOLIDAY: 06/05 UNTIL 10/05 (5 days)
	Kitchen Assistant exit	
HOLIDAY: 17/04 UNTIL 21/04 (5 days)		CAMPUS: 13/05 UNTIL 11/10 (110 days)
MODULE 2 (2023)		MODULE 7 (2024 / 2025)
CAMPUS: 24/04 UNTIL 01/09 (95 days)	QCTO & HIGHFIELD COOK COURSE	PLACEMENT: 14/10 UNTIL 20/12 (50 days)
	Highfield Cook exit	
HOLIDAY: 04/09 UNTIL 08/09 (5 days)		HOLIDAY: 23/12 UNTIL 10/01/25 (15 days)
QCTO MODULE 3 (2023 / 2024)		MODULE 8 (2025)
PLACEMENT: 11/09 UNTIL 15/12 (70 days)	QCTO COOK COURSE only	PLACEMENT: 13/01 UNTIL 26/09 (185 days)
HOLIDAY: 18/12 UNTIL 12/01 (20 days)		HOLIDAY: 29/09 UNTIL 03/10 (5 days)
QCTO MODULE 4 (2024)		MODULE 9 (2025)
PLACEMENT: 15/01 UNTIL 01/03 (35 days)	QCTO COOK COURSE only	CAMPUS: 06/10 UNTIL 12/12 (50 days)
		HOLIDAY: 15/12 UNTIL 09/01 (20 days)
QCTO MODULE 5 (2024)		MODULE 9 CONTINUED (2026)
CAMPUS: 04/03 UNTIL 03/05 (45 days)	QCTO COOK COURSE only	CAMPUS: 12/01 UNTIL 30/01 (15 days)
Note: In May / June 2024 QCTO Cook Trainees will finalise documentation and results (no formal classes)	QCTO COOK exit	Note: In January / February 2026 QCTO Chef Trainees will finalise documentation and results (no formal classes)
QCTO Cook exits and Chef continues		

** The breakdown above illustrates the progression modules to the 36-month QCTO Chef course as well.*

** Schedules are subject to change.*

Fees

A range of payment options for our courses are available as set out in our Payment Terms documents. ChefMLK School of Cooking requires payment of the selected Registration Fee in order to ensure a place on a selected course.

The total course fee is split into a Tuition Fee and a Uniform fee as noted in our Payment Terms document.

The registration fee includes the non-refundable tuition fee deposit, first monthly installment (if payment option 2, 3 or 4 is selected) as well as the uniform fee which the Trainee Chef will require for the course.

**Note: Due to cost fluctuations from external suppliers, the uniform item fee is subject to change*

Excluded from course fee

Occupational Trade Test fees (fees determined by QCTO Accredited Trade Test Centers)

ChefMLK School of Cooking Winter jacket

Computer access and storage devices for portfolio evidence

Transportation to and from School and Industry Placement

Accommodation

All stationary requirements

Replacement uniform items, knives and Academic material issued to Trainees

Tasting spoons and kitchen cloths (items are to be personalized)

Meals and refreshments at the School and Work Placement

Printing of personal portfolio material and assignments

Industry visits and excursion costs

Costs incurred due to breakages and damage to ChefMLK School of Cooking property

Computer and Wi-Fi facilities

Professional Medical Assistance and related costs

Renewal First Aid and Basic Fire courses

Renewal of Professional Body memberships

Reassessment of both theoretical, practical and portfolio work if requirements are not met upon first assessment

How do you enroll?

1. Request Application and Payment Terms forms
2. Submit completed documents with colour photograph, copy of relevant Certificate and copy of ID
3. Receive booking date for interview, entry test and uniform fitting
4. Receive Acceptance Letter and registration invoice if successful in application
5. Submit proof of payment of registration fee
6. Receive confirmation of registration and Trainee Number
7. Receive Contractual Payment Terms & Conditions document to complete

NOTE: It is recommended that Trainees are vaccinated as we endeavour to keep our School environment as safe as possible.

This information pack is a working document and some content may be updated excluding the tuition fee.